

Timeclock Wizard

DAILY TIMESHEET

DATE _____

Time In _____ **Time Out** _____

Pay Rate

Hourly: \$ _____
 Commission Rate: _____
 Monetary Quota: _____

Employee Information

Name: _____
 Number: _____
 Department: _____

Commissions

Item #	Product	Client	No. of Units	Total Sale	Commission
Totals:					

Met Quota? YES

Summary

Total Hours:
 Hourly Pay:
 Total Commissions:
 Employee Will Receive:
 Pay Date: _____